



**University of Regina
Academic and Administrative Pensioners' Association
(URAAPA)**

The University of Regina Retirees Legacy Scholarship

TO ALL FACULTY MEMBERS:

An **\$8,000 Scholarship** for your brightest and best student.

A Legacy Scholarship Trust Fund has been established by retired employees of the University of Regina to provide scholarships for students in their final year of a first undergraduate degree whose potential for graduate work has come to the attention of faculty members. Former recipients of this award are eligible for consideration for a second award to provide support for their first year of graduate studies at the University of Regina. (Please note that nominations for a follow-up award must be made by a Faculty member who is in the student's proposed graduate department or academic unit.)

Up to **three scholarships of eight thousand dollars** will be awarded this year.

Your students cannot apply themselves.

It is a requirement of these scholarships that appropriate students be
SELECTED by **FACULTY MEMBERS**
who must submit the nomination form.

THIS YEAR'S DEADLINE IS: *FEBRUARY 15, 2023*

Copies of the nomination package may be downloaded from the URAAPA website:

www.uraapa.uregina.ca



**University of Regina
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The University of Regina Retirees Legacy Scholarship

Terms of Reference – Undergraduate Award

Eligibility:

A Legacy Scholarship is tenable only at the University of Regina. To be eligible to receive the Legacy Scholarship a student must be a University of Regina student and meet the following criteria:

- The student must be returning to undergraduate studies in Spring/Summer 2023, Fall 2023 and Winter 2024. The student must be registered in at least two of these terms.
- The Legacy scholarship is a referred award, and applications will not be accepted from students. A student must be nominated by a University of Regina faculty member.
- The student must be pursuing their first undergraduate degree.
- The student must be registered and remain registered in a minimum of 12 credit hours in the two semesters in which the scholarship is paid out (Co-op Work Term, Actuarial Science Internship and Practicum features of courses will be given full consideration).
- The student must have a minimum Cumulative Grade Point Average (CGPA) of 75% .
- The student must have completed a minimum of 75 credit hours of their program at the time of nomination, a minimum of 45 credit hours of which must have been completed at the University of Regina.

Please Note: A faculty member may recommend only one student in any year.

Award Considerations:

1. Recommending faculty shall be well acquainted with the student's theoretical and practical ability in the major field(s) of choice.
2. The award will be based on the following:
 - (a) Excellence in scholarship in the chosen field or fields. The nominating faculty member should indicate characteristics which make the student stand out, such as evidence of superior intellectual ability, quick comprehension of difficult new concepts, initiative in class/lab work, excellence in written reports/essays, and promise as a potential graduate student.
 - (b) Demonstrated competence in other areas of study.



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The University of Regina Retirees Legacy Scholarship

Terms of Reference (continued) – Undergraduate Award

Duties of the Nominating Faculty Member

- Ensure that the student will be returning to undergraduate studies in Spring/Summer 2023, Fall 2023 and Winter 2024, and will be registered in at least two of these terms.
- Inform the student candidate of this nomination and conditions of the award.
- Complete the Nomination Form “student information” and “Faculty member recommendation pages”, including signatures as indicated, with the date.
- Have the student provide you with a document of no more than two pages in length, written in paragraph form, which outlines the student’s extracurricular activities both past and present, future academic and career goals, how the scholarship money will be used, and any other pertinent information about themselves, and attach it to your submission.
- Have the student provide you with an unofficial transcript and attach it to your submission.
- Have the student arrange to have two reference letters from individuals who are not the nominator, including at least one from someone who is not a faculty member in the student’s major area of study. These letters should be submitted as confidential reports directly to The Legacy Scholarship Committee c/o Student Awards and Financial Aid Office.
- Include a nomination letter.

This year’s DEADLINE is FEBRUARY 15

STUDENT CHECKLIST

- I will be returning to undergraduate studies in Spring/Summer 2023, Fall 2023 and Winter 2024, and will be registered in at least two of these terms.
- I understand that all information I have provided in connection with this application is subject to verification and audit by the University of Regina.
- I will provide supporting documentation to the University of Regina to verify my eligibility upon request.
- I understand that this award will be paid out in the two terms of Spring/Summer 2023, Fall 2023 and Winter 2024 in which I am registered.
- I authorize the Student Awards and Financial Aid office to provide the URAAPA Legacy Scholarship Committee with a copy of my nomination package which will include my transcript



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**Nomination Form – Undergraduate Award
(student information)**

Name of Nominee: _____

Faculty of Nominee: _____

Degree & Major being pursued by Nominee: _____

Is the Nominee in the Co-op Work Term, Actuarial Science Internship, or Practicum Program? _____

If YES, please indicate the two or three semesters in which the Nominee will complete his/her academic program _____

Will either of the final two or three semesters involve a Co-op Work Term, Actuarial Science Internship, or Practicum Program? _____

If YES, please indicate which semester(s): _____

Nominee declaration and signature

I hereby make the following declaration:

- That the information given by me on the attached pages is true to the best of my knowledge
- That I understand that value of this award, and policy and procedures with regard to the administration of this award for which I have applied, may change at the University's discretion

Signature: _____
(Nominee's Signature)

Date: _____
(Today's date)

The University of Regina collects and creates information about students ("personal information") under the authority of The University of Regina Act and in accordance with The Local Authority Freedom of Information and Protection of Privacy Act for purposes of admission, registration, and other decisions on students' academic status, and the administration of the University and its programs and services. Legacy Scholarship Selection Committee members are University of Regina retirees and are external donors to the University of Regina. As such, the University of Regina requests that nominees sign the waiver below to allow their names to be included in the award selection information provided to the Committee.

The disclosure is voluntary, and if you choose not to sign the release below, you will be given equal consideration in the selection process, as your name will be redacted from the award selection information provided to the Committee.

I, the undersigned, give the University permission to include my name in the award selection information provided to the Committee:

Signature: _____
(Nominee's Signature)

Date: _____
(Today's date)



University of Regina
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The University of Regina Retirees Legacy Scholarship

Nomination Form – Undergraduate Award
(Faculty member recommendation)

Name & Faculty of Nominator: _____

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Nominator declaration and signature

I hereby make the following declaration:

- That the information given by me on the attached pages is true to the best of my knowledge
- That I understand that value of this award, and policy and procedures with regard to the administration of this award for which I have nominated the student, may change at the University's discretion

Signature: _____
(Nominator's Signature)

Date: _____
(Today's date)

Nomination material should be mailed or delivered to:

The Legacy Scholarship Committee
C/o Student Awards and Financial Aid Office
Rm 108, Administration-Humanities Building
University of Regina
Regina, SK S4S 0A2



**University of Regina
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The University of Regina Retirees Legacy Scholarship

Terms of Reference – Graduate Award

Conditions of Eligibility:

1. The award is tenable only at the University of Regina.
2. The award will be made to students who are former recipients of a Legacy Scholarship Undergraduate Award and who are enrolling in their first year of graduate studies of a Masters or Doctoral program at the University of Regina, with a minimum cumulative grade point average (CGPA) of 80% in their chosen field of study.
3. Failure to enrol as a full time graduate student in each semester of the first year of graduate studies may be cause for forfeiture.
4. The Legacy Scholarship is a referred award, and applications will not be accepted from students. Only a Faculty member who is in the student's proposed graduate department or academic unit may initiate an application.

Please Note: A faculty member may recommend only one student in any year.

Award Considerations:

1. Recommending faculty shall be well acquainted with the student's theoretical and practical ability and potential as a graduate student.
2. The award will be based on the following:
 - (c) Excellence in scholarship in the chosen field or fields. The nominating faculty member should indicate characteristics which make the student stand out, such as evidence of superior intellectual ability, quick comprehension of difficult new concepts, initiative in class/lab work, excellence in written reports/essays, and promise as a potential graduate student.
 - (d) Demonstrated competence in other areas of study.



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Terms of Reference (continued) – Graduate Award

Duties of the Nominating Faculty Member

1. Inform the student candidate of this nomination, conditions of the award, and encourage the student to seek additional letters of recommendation and have them submitted in the form of confidential reports to the Legacy Scholarship Committee.
2. Have the student provide you with the following information in writing to be attached to this nomination form:
 - (a) Future academic and career goals and how the scholarship money will be used
 - (b) Any other pertinent information about themselves
 - (c) Sign and date the attached declaration form and attach it to the nomination package
3. Have the student provide you with an unofficial transcript to be attached to the application form.

This year's APPLICATION DEADLINE is FEBRUARY 15

GRADUATE APPLICATION CHECKLIST

- The student is a previous recipient of the Legacy Scholarship and in the academic year 2023/24 will be enrolled in the first year of graduate studies at the University of Regina.
- Please review the Conditions of Eligibility and Award Considerations on page 1.
- Please complete all 3 nominating faculty member duties listed at the top of this page (page 2).
- Please complete the Nomination Form for the Graduate Award.

Application material should be mailed to:

The Legacy Scholarship Committee
C/o Faculty of Graduate Studies & Research
Paskwāw Tower 110.2
University of Regina
Regina, SK S4S 0A2



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**Nomination Form – Graduate Award
(student information)**

Name of Nominee: _____

Address of Nominee: _____

Telephone Number of Nominee: _____ Faculty of Nominee: _____

Degree being pursued by Nominee: _____

Department (or Academic Unit): _____

Current CGPA of Nominee: _____

Number of Credit Hours successfully completed: _____

Nominee declaration and signature

I hereby make the following declaration:

- That the information given by me on the attached pages is true to the best of my knowledge
- That I understand that value of this award, and policy and procedures with regard to the administration of this award for which I have applied, may change at the University's discretion

Signature: _____
(Nominee's Signature)

Date: _____
(Today's date)

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The disclosure is voluntary, and if you choose not to sign the release below, you will be given equal consideration in the selection process, as your name will be redacted from the award selection information provided to the Committee.

I, the undersigned, give the University permission to include my name in the award selection information provided to the Committee:

Signature: _____
(Nominee's Signature)

Date: _____
(Today's date)



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**Nomination Form – Graduate Award
(Faculty member recommendation)**

Name & Faculty of Nominator: _____

Please include a statement of the characteristics which make the student outstanding.

(Evidence of intellectual ability, quick comprehension of new concepts, initiative in class/lab work, excellence in written reports/essays, promise of a potential graduate student.)

If additional space is required, please attach additional sheet(s).

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Nominator declaration and signature

I hereby make the following declaration:

- That the information given by me on the attached pages is true to the best of my knowledge
- That I understand that value of this award, and policy and procedures with regard to the administration of this award for which I have nominated the student, may change at the University's discretion

Signature: _____
(Nominator's Signature)

Date: _____
(Today's date)